



Mazda MX-5 Club of NSW INC.

PRIVACY POLICY

Your rights to privacy

We, *Mazda MX-5 Club of NSW Inc.* (the “Club”) understand the importance of protecting your right to privacy and have therefore prepared this statement to help you understand how we aim to protect the privacy of your personal information.

In this document we outline what details we keep about you and why we need these details.

The Privacy Act, 1988 (Cth) (the “Act”), as amended including the Australian Privacy Principles (APPs) is the primary legislation in Australia for protecting personal information. It regulates how Australian government agencies and organizations handle personal information, including its collection, use, storage, and disclosure.

The Club respects your privacy and takes appropriate measures to ensure your personal information is protected.

The Act and APPs regulate, among other things, how organisations collect, store and protect the quality of personal information as well as how organisations should use and share personal information with other organisations. The APPs form part of all our procedures and policies and the way personal information and details are administered.

What personal information will Mazda MX-5 Club of NSW Inc. keep about me?

The Club collects personal information for the primary purpose of membership requirements, delivering member services and/or competition purposes. The type of personal information we collect about you may include your name, address, telephone number, fax number, email address, gender, age, details of your motor vehicles and other vehicles pertaining to Concessional Registration, etc.

The Club collects personal information when users use the Club’s website to lodge their personal details and information, and when users change or update any of these details, or if users send the Club documents containing personal information.

The Club **DOES NOT** disclose personal information to Overseas recipients.



Risks of using the Internet

You should note that there are security risks in transmitting information via the internet. You should assess these potential risks when deciding whether to use our on-line services. If you do not wish to transmit information via the Club's website, there are other ways in which you can provide this information, such as by mail, telephone or on-site visit.

Collection of browser information

When you browse the *Mazda MX-5 Club of NSW Inc.* website, our service provider logs the following information for statistical purposes:

- your server address;
- top level domain name (for example .com, .gov, .au, etc.);
- the date and time of your web-site visit;
- the pages you looked at;
- the documents you down-loaded;
- the previous site you visited; and
- the type of browser you used.

We will not try to identify users or their browsing activities except, in the event of an investigation, where a law enforcement agency may exercise a warrant to inspect the service provider's logs.

The Club's website is 'cookie' free, which means we will not send you any unsolicited information after you have accessed our website. We will only record your e-mail address if you send us a message. It will not be added to a mailing list unless specifically requested by the user.

Why does Mazda MX-5 Club of NSW Inc. need my personal information?

The personal information the Club collects about you is used to correspond with you and to provide you with other products and services from the Club.

If you choose not to provide your personal information, it may mean that we will not be able to provide these services to you.

There are other organisations that are connected to the services we provide to you and which may have access to your personal information. They are:

- Member and affiliated organisations of *Mazda MX-5 Club of NSW Inc.*
- Web development companies - organisations contracted to develop and maintain the *Mazda MX-5 Club of NSW Inc.* website.
- Auditors and Regulators - organisations that ensure *Mazda MX-5 Club of NSW Inc.* is complying with



legislation and contractual obligations.

Can I see the personal information Mazda MX-5 Club of NSW Inc. has about me?

Members, upon request, may access the personal information about themselves which the Club has obtained from membership application forms etc.

The Privacy Act gives limited circumstances in which some or all access to this information may be denied. If this applies to you, the Club will explain this to you when you ask for your information.

To cover administration costs of providing access to your personal information a charge may be applied. At the time of compiling this version of the Policy no charge applies.

To arrange access, please make your request to the Membership Secretary.

How can I contact the Mazda MX-5 Club of NSW Inc.?

If you would like further information on how the Club handles personal information, or for any purpose associated with privacy matters including the lodgement of a complaint, the Club can be contacted through the Secretary.

The Secretary's contact details can be found on the Club's website under "About Us/Committee" and as provided in the link below.

Your call or correspondence will then be directed to the committee member and/or officer appointed by the Club to deal with your enquiry or complaint.

For complaints please firstly contact the Club's Secretary. A guide on how to make your complaint is provided in the link below.

If you are unsatisfied with the resolution, you can refer the matter to the Office of the Australian Information Commissioner. See link below on how to lodge your complaint.

Committee Contact Details

<https://nsw.mx5.com.au/about-us/committee>

How to make your complaint to the Club

<https://www.oaic.gov.au/privacy/privacy-complaints/complain-to-an-organisation-or-agency>

Lodge a privacy complaint with us — OAIC

<https://www.oaic.gov.au/privacy/privacy-complaints/lodge-a-privacy-complaint-with-us>



Summary Of the Australian Privacy Principles

Mazda MX-5 Club of NSW Inc. is bound by the Australian Privacy Principles and will abide by the Australian Privacy Principles at all times.

Australian Privacy Principles: [Australian Privacy Principles](#) | [OAIC](#)

Collecting information

We will collect personal information (where reasonable and practicable) directly from you. We may at times collect your personal information directly from other sources.

Using and sharing information

The Club will use your personal information to provide our services relevant to you. This is known as a 'primary purpose'. If we need to use your personal information for another reason, or secondary purpose, like a marketing campaign, we will ask your permission to do so. If we are unable to get your permission before sending our communication, we will give you the opportunity to opt out of any future direct marketing campaigns at the time of mailing to you.

Keeping information accurate and up to date

The Club will ensure that the personal information we collect to provide our products and services to you is accurate and complete. We will do this by ensuring that you have the opportunity to advise changes in personal details at all times.

Keeping information secure

The Club will not misuse or change your information without your knowledge.

We will not share your information with anyone who doesn't have authority to see your information.

The Club will take all reasonable steps to protect the personal information it holds from misuse and loss and from unauthorised access, modification or disclosure.

The Club will also take reasonable steps to destroy or permanently de-identify personal information that it no longer requires.

Sensitive information



Where we collect sensitive information, we will only use it for providing *Mazda MX-5 Club of NSW Inc.* products and services to you. We will not use it for any other purpose or share it with anyone else without your permission.